



**Project Architects**

**Job Code: PA191120**

Cline Design Associates, PA., is an award winning multi-disciplinary architectural firm with offices in Raleigh and Charlotte, North Carolina. Our expertise is in multi-family housing, mixed-use, commercial, urban planning, retail, recreation, and interior design. With in-house Architecture, Land Planning, and Interior Design, we can provide integrated design services that position our clients for success in the marketplace. With our design philosophy, combined with a realist approach, and dedication to quality assurance, we have attained a reputation as one of the leading firms in North Carolina.

We are seeking Project Architects for our Charlotte and Raleigh locations. Ideal candidates will have expertise in multi-family housing, have significant Revit experience, strong design skills, and possess a strong knowledge of building codes.

**Day to Day Responsibilities**

- Manage projects to meet budget, scheduling, project scope and quality objectives
- Responsible for finished plans, specifications, and material approval within project scope, schedule, and budget
- Plan, coordinate, and assist Project Manager on multiple concurrent projects in various stages of development
- Organizes and coordinates project construction document sets
- Performs code research and analysis of local, state, and federal codes to ensure codes are met
- Ensures constructability and implements architectural standards of practice
- Client and consultant coordination to oversee accurate and timely completion of construction documents
- Participate in all aspects of construction administration (in office and on site)
- Assist with or conduct in-house training, as well as mentor Designers
- May supervise a small staff of Architects and Designers

**What we look for**

- Bachelor's degree in Architecture from an accredited university required
- Experience with multi-family and mixed-used projects preferred
- Professional Licensure required | NC Architectural Registration preferred
- Proficiency in 3D modeling, visualization, and graphic software; Revit experience is required
- Minimum five (5) years of professional experience
- Experience in client, consultant relationships/managing
- Demonstrated skills in project design, production and coordination of constructions documents and contract administration
- Must have the ability to interact positively with others, solve problems and communicate solutions to others constructively
- Effective verbal and written communication skills
- Ability to prioritize tasks, handle multiple deadlines and perform the responsibilities effectively and timely with a high degree of accuracy, and be capable of working independently as well as in a team environment

Qualified candidates, please submit resume and portfolio to: [michellem@clinedesignassoc.com](mailto:michellem@clinedesignassoc.com). Subject line should include job code and your name. Please indicate location preference in submission. No phone calls, please.

With an open office concept, our culture is energetic, collaborative, fast-paced, and team-oriented. Our ideal candidate is someone who fits into that culture by being self-motivated to learn fast, with a desire to make a positive impact on those around them.

We offer a full benefits package that include medical, dental, vision, disability insurance, supplementary insurance, flexible spending, and 401k with match. In addition, PTO, professional development assistance, and other perks are provided.

Cline Design is an Equal Opportunity Employer and participant in the Federal E-Verify program.